

## LEASE RATES & RULES FOR THE HOOKER COMMUNITY CENTER

(must be furnished to anyone booking the Community Center)

### Lease Rates:

- **Community Room (south side):** \$100.00 + \$150.00 deposit--includes south room, kitchen, restrooms & west patio  
Partial Day Option: \$50.00 + \$150.00 deposit for 3-hour rental (option not available during holidays and community events)
- **Whole Building:** \$175.00 + \$350.00 deposit—includes Community Room (see above), Clubhouse/Pro Shop (north room), and east patio area. Use of the whole building requires 10-day notice. During daytime hours golfers may be coming and going in the Clubhouse).

### Building Rules:

- This facility is designed as a place for meetings, dinners, social events, etc., and is available on a first-come basis.
- NO SMOKING is allowed in the facility.
- NO ALCOHOL is permitted in the facility.
- Lessee must read and understand the Hooker Community Center Regulations.
- Lessee has lease of the building only, not the golf course. The golf course may be used upon payment of appropriate golf fees to the Hooker Golf Course.
- Lessee may use only the portion of the building for which they have paid. Lessee and guests must stay off the area north of the building (driving range — tee box) unless the appropriate golf fees have been paid.

### Lease Rules:

- The contact person will pick up and return the door keys from the facility manager or his/her designee.
- The Community Center does not furnish paper towels, paper plates, etc. for lessees. Restroom supplies are furnished.
- Tables and chairs are available in the storage closet. They must be returned to the closet after use.
- Lessees are welcome to use the dishes and utensils in the kitchen. All kitchen items must be cleaned and returned to where they were found.
- Lessees may use the appliances in the kitchen. If cooking, make certain the stove and oven are turned off before leaving and any spills are cleaned.
- Please do not use glitter, sprinkles or confetti in the facility. These items are difficult to remove from carpet. Crepe paper and balloons are allowed.
- If you use the refrigerator be sure to remove any unused food when you leave.
- If you are using the Clubhouse/Pro Shop please do not remove any items or move them to other parts of the facility. These items are property of the Hooker Golf Club.
- Minors must be chaperoned at a ratio of 1 adult for every 15 minors.
- Do not park vehicles where they may block golf cart path entrances or building entrances and walkways.
- The building must be vacated no later than 11:30 PM.

### Before Leaving the Facility:

- Make sure all tables and chairs are clean and return them to the closet.
- Pick up trash, put away all dishes or start dishwasher, clean kitchen area and make sure faucet is turned off.
- Empty and clean the coffee pot and any other appliances used.
- Empty trash from the kitchen and bathrooms and make sure faucets are off and toilets are flushed.
- Turn out lights and set thermostats back to original settings (posted on thermostat).
- Make sure all outside doors are locked.
- Leave the facility cleaner than you found it.

### Return of Deposit:

- The lease deposit will be returned to the lessee AFTER inspection of the premises if no damage is found and required clean-up has been completed.
- The contact person will be notified if there is anything found that may require the deposit to be forfeited. Any damages or additional cleaning needed will be deducted from the amount of deposit returned. Additional cleaning required inside or outside the building will be a charged at a rate of \$25.00 per hour (minimum charge 1 hour).

**FAILURE TO FOLLOW THESE RULES WILL AFFECT YOUR DEPOSIT AND YOUR RIGHT TO LEASE THE COMMUNITY CENTER IN THE FUTURE**